Republic of the Philippines
PUBLIC ATTORNEY'S OFFICE
Tanggapan ng Mananangol Pambayan
DOJ Agencies Building, NIA Road corner East Avenue, 1104 Quezon City
Telephone Nos. 929-90-10 / 929-94-36 ; Fax Nos. 927-68-10 / 926-28-78

PAO BIDS AND AWARDS COMMITTEE (PBAC)

EXCERPTS FROM THE MINUTES OF THE MEETING OF THE PAO BIDS AND AWARDS COMMITTEE (PBAC) DATED 15 JUNE 2021 **RE: CONSIDERATION OF PURCHASE REQUEST FOR THE PROCUREMENT OF BINDING SERVICES AS SPECIFIED UNDER PURCHASE REQUEST NO. 433-06-2021**, AT THE PAO CENTRAL OFFICE, VIA ZOOM VIDEO CALL MEETING

RESOLUTION

RECOMMENDING THE DELEGATION OF THE PROCUREMENT OF BINDING SERVICES FOR FIFTEEN (15) COPIES OF BOOKS AND FORTY THREE (43) COPIES OF NEWSPAPER ARTICLES AND OTHER DOCUMENTS THROUGH SMALL VALUE PROCUREMENT, TO PAO-SUPPLY SECTION AS SPECIFIED UNDER PURCHASE REQUEST NO. 433-06-2021, FOR PAO-CENTRAL OFFICE, LEGAL RESEARCH SERVICE/LIBRARY, IN ACCORDANCE WITH ANNEX "H," NO. IV, SUBSECTION (J) OF THE REVISED IMPLEMENTING RULES AND REGULATIONS (IRR) OF REPUBLIC ACT NO. (RA) 9184

WHEREAS, the Public Attorney's Office (PAO) is committed to adhere to the State's Policy of securing and maintaining the trust and confidence of every Filipino, by upholding transparency, good governance and anti-corruption measures;

WHEREAS, the aforementioned Office is in need of the supply for the subject items for the subject items as described in detail in purchase request no. PR No. 433-06-2021 to ensure unhampered performance of its duties and to prevent delays in its daily transactions as it is reportedly currently unavailable in PS-DBM;

WHEREAS, there is an approved budget for the contract of the subject procurement with a total amount of Fifteen Thousand Nine Hundred Pesos (15,900.00)[1]

WHEREAS, considering that the PBAC previously issued a resolution dated 16 November 2018, delegating to the PAO-Supply Section the authority to undertake immediate procurement of goods and services in amounts less than one million pesos, in accordance with Annex "H" No. IV, Subsection (J) of the IRR of RA 9184, BAC Member Atty. Flordeliza Merelos moved to delegate to PAO-Supply Section the conduct of procurement of the subject item, duly seconded by BAC Member Atty. Alem Abeya;

NOW THEREFORE, WE, the Members of the PAO Bids and Awards Committee (PBAC), by virtue of the powers vested on Us by Law, after duly considering the recommendations of the Technical Working Group (TWG), **HEREBY RESOLVE TO RECOMMEND TO THE HEAD OF THE PROCURING ENTITY THE DELEGATION OF THE PROCUREMENT OF BINDING SERVICES FOR FIFTEEN (15) COPIES OF BOOKS AND FORTY THREE (43) COPIES OF NEWSPAPER ARTICLES AND OTHER DOCUMENTS THROUGH SMALL VALUE PROCUREMENT, TO PAO-SUPPLY SECTION AS SPECIFIED UNDER PURCHASE REQUEST NO. 433-06-**

[1] Approved Budget for the Contract from the Financial Planning and Management Service

2021, FOR PAO-CENTRAL OFFICE, LEGAL RESEARCH SERVICE/LIBRARY, IN ACCORDANCE WITH ANNEX "H," NO. IV, SUBSECTION (J) OF THE REVISED IMPLEMENTING RULES AND REGULATIONS (IRR) OF REPUBLIC ACT NO. (RA) 9184

APPROVED this 15th day of June 2021 at the Public Attorney's Office (PAO) Central Office, 4th Floor DOJ Agencies Building, NIA Road corner East Avenue, Diliman, (1104) Quezon City, Philippines, thru Zoom Video Call Meeting.

ATTY. FLORDELIZA G. MERELOS
Public Attorney IV
Member, PBAC
Officer-In-Charge
Special Appealed Cases Unit

ORIGINAL SIGNED
ATTY. MARLON BUAN
Regional Public Attorney
Chairperson, PBAC
PAO-NCR and concurrent
District Public Attorney
Manila District Office

Acceded By: (The TWG)

MS. ALMA E. DUMAGO-LATOSA
Head, Technical Working Group (TWG)
Director II
Financial Planning and Management Service

MR. THOR ARTHUR B. AVILLA
Member, Technical Working Group (TWG)
Administrative Officer V
Human Resource Management Service
Administrative Service

MR. MICHAEL M. MENDOZA
Member, Technical Working Group (TWG)
Administrative Assistant III
Cash Section
Administrative Service

ATTY. ALEM-EMAN CHISUM L. ABEYA
Public Attorney III
Member, PBAC
Executive Support Staff

ATTY. RIGEL A. SALVADOR
Public Attorney IV
Member, PBAC

ATTY. RONALD JEROME P. NIEVES
Vice-Chairperson, PBAC
Officer-In-Charge
Legal Research Service

Approved:
For and by the authority
Of the Chief Public Attorney

SILVESTRE A. MOSING
Deputy Chief Public Attorney

Prepared By: (The Secretariat)

ATTY. MIGUEL NARCISO A. ILAGAN
Head, PBAC Secretariat
Public Attorney III
Executive Support Staff

MR. CHRISTIAN A. BACAYCAY
Member, PBAC Secretariat
Administrative Assistant III
Supply Section, Administrative Service

MS. CATALINA N. NUÑEZ
Member, PBAC Secretariat
Legal Assistant II
Field Operations and Statistics Service

Republic of the Philippines
PUBLIC ATTORNEY'S OFFICE
Tanggapan ng Mananangol Pambayan
Kagawaran ng Katarungan
DOJ Agencies Bldg, NIA Road corner East Avenue, 1104 Quezon City
Telephone Nos. 929-90-10 / 929-94-36 ; Fax Nos. 927-68-10 / 926-28-78

June 03, 2021

ATTY. MARLON E. BUAN
Chairperson – PAO-Bids and Awards Committee
Regional Public Attorney
PAO-National Capital Region

Sir:

Attached herewith is the approved Purchase Request needed by PAO-Central Office, LRS/Library to wit:

No.	PR No.	Item Description	Quantity	Unit	Unit Price	Total Amount
1.	433-06-2021	**Binding - Books**	15	Copies	200.00	3,000.00
		Binding - Newspaper Articles and other Documents	43	copies	300.00	12,900.00

TOTAL: **15,900.00**

Prepared by:

DENVER CHRISTIAN P. LACANILAO
Administrative Aide IV

Certified Correct by:

CARMELA L. FLORENDO
OIC-Supply Section

Noted by:

ATTY. DEMITEER U. HUERTA
PA-IV/OIC-Administrative Service

Received by: 06/03/21
A. Buenaventura

PURCHASE REQUEST

Entity Name: **PUBLIC ATTORNEY'S OFFICE** **Fund Cluster:** 01

Office/Section : LRS/Library	PR No.: 433-06-2021 Responsibility Center Code :	Date: May 28, 2021

Stock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
	Copies	Binding - Books	15	200.00	3,000.00
	Copies	Binding - Newspaper Articles and Other Documents (BINDING SERVICES)	43	300.00	12,900.00
					15,900.00

PUBLIC ATTORNEY'S OFFICE F.P.M.S. RECEIVED JUN 01 2021 REC'D BY: TIME:

PUBLIC ATTORNEY'S OFFICE EXECUTIVE SERVICE RECEIVED JUN 01 2021 REC'D BY: TIME:

PUBLIC ATTORNEY'S OFFICE SUPPLY SECTION RECEIVED 31 MAY 2021 REC'D BY: TIME:

Purpose: For use of PAO Central Office Library.

	Requested by:	Approved by:
Signature :		
Printed Name :	ATTY. RONALD JEROME P. NIEVES	SILVESTER M. MOSING
Designation :	OIC - LEGAL RESEARCH SERVICE	Deputy Chief Public Attorney

Y&B BOOKBINDING SERVICES

Blk 11 Lot 1 Pook Libis U.P Campus Diliman Quezon City

Dianne V.Pongan. Prop

NON- VAT Reg TIN:284-556-460-000

size 6x9 qty 15 x₱200 =₱3000

size 8x1/2 x13 qty 43 x₱300=₱12,900

₱15,900

Y&B BOOKBINDING SERVICES

Blk 11 Lot 1 Pook Libis U.P Campus Diliman Quezon City

Dianne V.Pongan. Prop

NON- VAT Reg TIN:284-556-460-000

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Dear Sir/Madam,

Due to high cost of materials we used in book binding we are respectfully submitting in your good office our new price quotation.

SIZES	UNIT COST
6x9	₱200
8 1/2x 11	₱250
8 1/2 x 13	₱300

We hope you understand us.,and again to give the oppurtunity to serve you

Thank you very much.

Very truly yours

Dianne V. Pongan

Proprietor